

**REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY NOVEMBER 15, 2011**

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**The County Commission of Brooke County, West Virginia, met in regular adjourned session this 15th day of August, 2011 at 4:00 p.m. at the Courthouse.**

**Present: Marty Bartz, President Pro-Tem  
Norma Tarr, Commissioner  
Sylvia J. Benzo, County Clerk**

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**The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.**

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**A motion was made by Norma Tarr, seconded by Marty Bartz, and unanimously passed to approve the minutes of the November 8, 2011 meeting.**

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**A copy of the following correspondence was given to each of the Commissioners for their review:**

**A copy of the minutes of the Washington Pike PSD meeting of October 18, 2011 was received.**

**An invitation to attend the Business After Hours at the Credit Union's Administrative Annex Building on December 13<sup>th</sup> between 5:30 and 7:30. An RSVP is required.**

**A copy of the Brooke County Committee on Aging minutes of their October 11, 2011 meeting and attaching their financial report for September.**

**A reminder from the Northern Panhandle HOME Consortium Board that we are still in need of an appointment to their board was received. Commissioner Tarr is the one serving on behalf of the Commission, however; we are still in need of one member.**

**An invitation from Project Best to attend their annual holiday breakfast on December 7, 2011 at 7:30 a.m. at Oglebay Park was received.**

**A fax from the WV Association of Counties attaching information pertaining to the implementation of Statewide 311 Service which deals with an abbreviated dialing system for the public to make non-emergency calls to the nearest State Police Office. Sheriff Ferguson was present and indicated that the Sheriffs' Association will be filing a letter in opposition of this service.**

**A copy of the September & October monthly report was received from Change, Inc. for the First Time Homebuyer Program.**

**A letter from the Wellsburg Chamber of Commerce to attend their Christmas Parade on November 25, 2011 at 4:00 p.m. was received.**

**A Memorandum from BHJ enclosing a CD containing a review copy of the Regional Hazard Mitigation Plan with a draft resolution that needs to be adopted and put into the plan was received. This will be given to the Prosecutors Office for their review.**

**A letter from Jacobs Engineering letting us know that Wheeling-Ohio County Airport entered into a natural gas agreement with Chesapeake and request a written response of any beneficial or adverse impacts of the project as it relates to the county. A copy of this will be forwarded to the Prosecutor for his review.**

**The above correspondence was ordered filed in the County Clerk's Office.**

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**John Schwertfeger, Ambulance Director had faxed a request to get a credit card for the Marathon and Sheetz as Kwik King Food Stores will no longer be able to offer in-house charges. After discussing the issue the Commission indicated that they did not have a problem with submitting an application.**

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Commissioner Bartz indicated that the Solid Waste Authority had asked if they could purchase fuel through the Board of Education and they are checking to see if this can be done. The Commission wanted to use the SWA backhoe at the animal shelter and thought if this is possible we could trade or work together on both issues.

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Rosemary Guida of the Workforce Investment Board was present and let the Commission know that they just recently received their funding for this year totaling \$431,416 which serves the six county areas. She reported that a Shale Net Grant was awarded and the goal is to help about 3,000 residents into jobs within the natural gas industry. There is a training program that will begin in January. Commissioner Bartz wanted to know about accountability for the schooling. Ms. Guida indicated that the individual has to maintain a C average and attend school and if they drop out they are not eligible for two years. She also provided a copy of the Rapid Response Report for July 1, 2011 through November 11, 2011 which provides information and services to employees in the region who experience job loss. Ms. Guida reported on the Employment Subsidy Program which provides private for profit, private non-profit and public employers with 100% reimbursement for up to twelve (12) months. There is a new program "Training for Our Future" which is funded with the WV Division of Rehabilitation Services and provides job, work readiness and computer training skills to about sixty (60) disabled youth between the ages of 24-24. She indicated that if the Commission had any questions to please call her office.

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Sheriff Ferguson presented a copy of the end of the month financial report.

He also indicated that the delinquent land sale will be held tomorrow in the Commission Office.

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Donna DeJaro, Animal Shelter Director was present and updated the commission on the visit from Dr. Ellen who is from Town & Country Vet Hospital. She walked her through the shelter and was told that she was impressed by the cat room air exchange and indicated that she may be able to come to the shelter and offer her services. Commissioner Bartz indicated that several vets are going to come to the shelter monthly to visit and make suggestions. Ms. Ellen may be able to put us in touch with vendors for reduced costs for medications, etc.

Ms. DeJaro received paperwork from Monongahela Power and Commissioner Bartz wanted to know if there is enough energy to come from inside the building. Sheriff Ferguson was present and thought it was ample enough.

Ms. DeJaro indicated that an ad for employment needs put in the newspaper.

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The Commission will be changing the December 13<sup>th</sup> meeting to 4:00.

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Invoices and vouchers were approved, and the following checks were ordered written:

General County Fund – Check Nos. 7891 through 7908 for \$33,932.28  
Void – Check No. 7843 for \$111.10  
Excess Levies – Check Nos. 7909 through 7917 6 for \$50,709.34  
Courthouse & Extension Levies – Transfer Only \$8,753.42  
Ambulance Fund – Check Nos. 1317 through 1320 for \$1,600.23  
E-911 Fund – Check Nos. through 808 through 813 for \$9,981.64  
Fire Levy – Check Nos. 545 through 555 for \$7,207.59  
Dog Fund – Check No. 649 for \$999.96  
Magistrate Fund – Check No. 650 for \$175.00

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No further business to come before the commission a motion was made by Norma Tarr, seconded by Marty Bartz, and unanimously passed to adjourn.

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Marty Bartz, President Pro-Tem

Teste:

**Sylvia J. Benzo, County Clerk**