

**REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY November 22, 2011**

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**The County Commission of Brooke County, West Virginia, met in regular adjourned session this 22nd day of November, 2011 at 4:00 p.m. at the Courthouse.**

**Present: Bernard L. Kazienko, President  
Norma Tarr and Marty Bartz, Commissioners  
Sylvia J. Benzo, County Clerk**

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**The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.**

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**A motion was made by Marty Bartz, seconded by Norma Tarr, and unanimously passed to approve the minutes of the 2011 meeting.**

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**BROOKE COUNTY COMMISSION MEETING**

**DATE; NOVEMBER 22, 2011**

**MINUTES OF NOVEMBER 15, 2011 TO BE APPROVED**

A letter from the West Virginia Development Office providing applications to be submitted for possible funding for the Brooke County Literacy Council for \$1,147, A Child's Place CASA for \$4,436, and the Veterans' Memorial Park for \$15,000 which need submitted.

A copy of the Hammond Public Service District minutes of their October 19, 2011 minutes was received.

A copy of the Audit for the Magistrate Court for the period ending December 31, 2010 was received.

A letter from Boord, Benchek & Associates, Inc. informing us they intend to submit an application to the Pennsylvania DEP for the Nickoles 3 LLC BRK PAD "A", the applicant being Chesapeake Appalachia, with site location being off of Bethel Ridge Road, Cross Creek District.

A copy of a letter Senator Yost sent to the DOT in support of the Commission's request requesting a truck ramp off of Washington Pike and Route 27.

A letter from the West Virginia Development congratulating us on our award of \$5,000 to Brooke Hills Park was received. We must pass a resolution accepting the terms of the contract and sign the contract.

A letter from Karen Mezan resigning from the Brooke County Public Service District Board, effective November 30, 2011 was received.

A copy of the BHJ Weekly Report for November 13<sup>th</sup> through November 19<sup>th</sup> was received.

A letter from the Foster Parents Association asking the Commission to sponsor a child as they are dedicated to providing their foster/adoptive families in the Brooke County and Hancock Counties a place of support.

A request for Budget Revision from Sylvia Benzo, County Clerk to transfer \$3,400 from Contractual Services to Maintenance & Repair Equipment was received.

**Dorothy Kotch – 737-1155 – Concerns on road name change – Sunshine Drive**

A copy of the Agreement between the Commission and H. E. Neumann for the cooling system needs signed.

**Invoices and vouchers were approved, and the following checks were ordered written:**

**General County Fund – Check Nos. 6909 through 6944 for \$64,124.74**

**Excess Levies – Check Nos. 6945 through 6962 for \$101,418.66**

**Courthouse & Extension Levies – Transfer Only \$17,506.83**  
**Coal Severance Fund – Check No. 146 for \$511.00**  
**Ambulance Fund – Check No. 1200 for \$364.00**  
**E-911 Fund – Check Nos. 684 through 686 for \$254.64**  
**Magistrate Fund – Check No. 577 for \$105.00**  
**Home Confinement – Check No. 578 for \$1,860.**  
**State Government Grants – Check No. 579 for \$5,000.**  
**Fire Levy – check Nos. 490 through 500 for \$2,919.66**

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No further business to come before the commission a motion was made by Norma Tarr, seconded by Marty Bartz, and unanimously passed to adjourn.

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**Bernard L. Kazienko, President**

**Teste:**

**Sylvia J. Benzo, County Clerk**