

**REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY December 27, 2011**

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The County Commission of Brooke County, West Virginia, met in regular adjourned session this 27th day of December, 2011 at 4:00 p.m. at the Courthouse.

**Present: Marty Bartz, President
Norma Tarr, Commissioners
Sylvia J. Benzo, County Clerk**

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Norma Tarr, seconded by Marty Bartz, and unanimously passed to approve the minutes of the December 20, 2011 meeting.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

A notice from the State Tax Department of an increase in the Motor Fuel Excise Tax with the cost being \$2.57 per gall and the variable rate will be 12.9 cents per gallon from January 1, 2012 through December 31, 2012.

A Memorandum from the West Virginia Development Office letting us know that the Small Cities Block Grant applications are due by March 26, 2012.

A letter from Comcast letting us know that effective January 31, 2012 they will be introducing a new video package and a new tier of service. They enclosed a list of those changes.

A copy of the class schedule as supplied by Change, Inc. for classes under the First Time Homebuyer Program for 2012 was received.

A Budget Revision request to move \$90,000 from Courthouse Insurance to County Commission Insurance was received. A motion was made by Norma Tarr, seconded by Marty Bartz and passed to approve the request.

The above correspondence was ordered filed in the County Clerk's Office.

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Commissioner Bartz indicated that he talked with John Frankovitch of Assure America concerning the flood and liability insurance for the new building purchased on Charles Street for the relocation of the Museum.

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Norma Tarr made a motion seconded by Marty Bartz and passed to reappoint Michael Donohue to the Brooke County Planning Commission Board. He will be notified of the appointment.

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A motion was made by Norma Tarr, seconded by Marty Bartz, and passed to appoint Terry Bonaventura to the Brooke County Public Service District. He will be replacing Karen Mezan who resigned from the board several weeks ago. Commissioner Bartz indicated that he was a good choice as he had previously served on the board and has knowledge of the system and projects. Mr. Bartz also felt he will promote sewage county wide and is looking into expanding south.

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Bob Fowler was present and indicated that he had only three applicants for the position of part-time EMPG Director, however; instead of appointing one person he would like to hire two part-time people. He indicated that half of the costs would be reimbursed and the other half could be made up through grants. The Commission indicated that since this is not what he had previously asked they would like to see all of the costs put down on paper before they make any decision.

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A motion was made by Norma Tarr, seconded by Marty Bartz and passed to reappoint Joe lerise to the Brooke County Board of Health. He will be notified of the appointment.

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There were seventeen (17) applications received for the position of County Commissioner. Commissioner Tarr indicated that she did not want to interview them that it was up to her and Commissioner Bartz to decide on the appointment. Commissioner Bartz indicated that he would like to interview the applicants and Commissioner Tarr indicated that she did not have a problem with him doing interviews but she did not want to. If the Commission cannot agree by next week it will go to the Democrat Executive Committee to make the appointment. After a lengthy discussion the two commissioners will meet on Monday to discuss the applications, however; will not make any decision until the regular meeting on Tuesday. Wayne Buxton encouraged the two commissioners to work together to get the most qualified person. Mr. Buxton felt a lot could happen in the next nine months that the new person served as Commissioner. Commissioner Tarr indicated that he has his opinion and she has hers. Jeff Hensler felt the Commission should make a check list and the decision should not be personal as that is not why the people elected them. Sylvia Benzo also indicated that the Commission should make a decision rather than it going to the executive committee. The Commission asked the Clerk to notify the Democrat Executive Committee in case the two of them cannot agree on an appointment to replace the late Commissioner Kazienko.

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Bob Sadler of the Hammond PSD was present and let the Commission know that our request was received by the Department of the Army concerning the Hammond PSD, Wellsburg and Beech Bottom Waterline Connection Project and it has been assigned to Joshua Shaffer. He also indicated that Wellsburg City Manager Mark Henne tried to schedule a meeting with the Jacob Family to see if the temporary tie-in could remain on their property on Route 27. He also asked the Commission to check with the Prosecutor on the Right of Way Agreement and approach with AEP. He also talked with Pat Ford of the BDC who is interested in the project and may be willing to help with funding.

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Donna DeJaro, Animal Shelter Director presented to the Commission a list of items and things they would like to have done, including more pea gravel for the shelter and getting cost quotes for chain link fence and miscellaneous things. After discussion the Commission indicated that she has the right to make decisions for the department. Steve Tennant was present and indicated that Ralph Smith is waiting for someone to tell him what is needed for the cats. Ms. DeJaro indicated that the concrete pad is cracked and needs to be sealed and more pea gravel is needed outside. She also reported that some painting will soon be done.

Mr. Tennant indicated that they have been taking animals to rescue and this seems to be working out.

Commissioner Bartz indicated that a new club has been formed at Brooke High School and will be looking at ways to help promote the shelter such as take pictures of the animals and put them on the internet, put the animals on face book and maybe have a Spring Fair and a lot of other things to promote adoptions. He also stated that they may take pictures of the animals dressed up in costume. Brooke High School has a television site and may do some broadcasting. Ms. DeJaro also indicated that they are still having reduced adoption fees as they have about 200 cats and 90 dogs at the shelter.

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Ruby Greathouse let the Commission know that after January 1st the DOH will be calling her concerning the purchase of a tractor through a grant and one of the things they are concerned about is a place for storing the tractor. A place for storage at the 44 Hollow site needs to be determined.

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The Clerk indicated that refund checks from Lumos (Fibernet) for telephone service has been received with some checks as little as a few dollars. She asked the commission to put these refunds in the General County Fund and if a department runs short at the end of the year we can take the refunds into consideration. The Commission agreed to put the checks in the General Fund.

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Invoices and vouchers were approved, and the following checks were ordered written:

General County Fund – Check Nos. 8075 through 8108 for \$149,240.07

Ambulance Fund – Check Nos. 1348 through 1351 for \$3,773.63
Ambulance Fund II – check No. 547 for \$435.63
E-911 Fund – Check Nos. 839 through 840 for \$744.79
Dog Fund – Check No. 660 for \$372.82
State Government Grants – Check No. 661 for \$67.57

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No further business to come before the commission a motion was made by Norma Tarr, seconded by Marty Bartz, and unanimously passed to adjourn.

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Marty Bartz, President

Teste:

Sylvia J. Benzo, County Clerk