

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,

WEST VIRGINIA, HELD TUESDAY June 21, 2011

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The County Commission of Brooke County, West Virginia, met in regular adjourned session this 21st day of June, 2011 at 4:00 p.m. at the Courthouse.

Present: Bernard L. Kazienko, President  
Norma Tarr and Marty Bartz, Commissioners  
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Marty Bartz, seconded by Norma Tarr, and unanimously passed to approve the minutes of the June 14, 2011 meeting.

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Norman Schwertfeger, Extension Agent let the Commission know that he is working with the Museum Board to obtain a grant for their relocation. He had a petition prepared asking for a list of people that support the move to the old five and ten building on Charles Street for submission with the grant.

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Kevin Beynon of the Weirton Transit was present and updated the commission on the bus transportation in the Wellsburg area. The bus currently makes numerous stops for the past several months in the Wellsburg, Follansbee and Brooke County areas. Currently there were only a few people that have used the bus service, however; they are trying to educate people on using the bus. There are currently several services that have transportation and the Commission discussed the combining of services. Mr. Beynon indicated that Follansbee has not decided if they are going to contribute and Wellsburg will provide funding contingent upon Follansbee contributing. Commissioner Tarr felt the County could not take on any more responsibility. Mr. Beynon felt the service provided people an opportunity to go to the doctors, drug store, area restaurants and to their job, however; the Commission felt the schedule was not conducive to take people to their job. After a lengthy discussion on the bus transportation and a request for additional funding, the commission indicated that they would take the request under advisement.

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An update from AIA Documents concerning the improvements to the Brooke County Courtroom as done by Lombardi Development Company. A motion was made by Norma Tarr, seconded by Marty Bartz, and unanimously approved to authorize Commissioner Kazienko to sign the documentation.

**BUDGET REVISIONS:**

A request from the Ambulance Service to move \$220 from Dues and Subscriptions to Professional Services, move \$222 from Dues and Subscriptions to Telephones, move \$1,965 from Travel to Other Fee & Taxes, move \$3,234 from Capital Outlay/Equipment to Maintenance Repair/Equipment, move \$4,973 from Capital Outlay/Equipment to Utilities, move \$13,187 from Capital Outlay/Equipment to Supplies, move \$5,078 from Auto Supplies to Maintenance Repair/Building, move \$85,085 from Capital Outlay/Building to Maintenance Repair/Building, move \$5,426 from Capital Outlay/Equipment to Supplies and Materials, move \$599 from Uniforms to Maintenance Repair/Auto, move \$1,090 from Travel to Maintenance Repair/Auto, move \$6,400 from Capital Outlay/Building to Maintenance Repair Auto, move \$256 from Maintenance Repair Equipment to Legal Publications, move \$70 from Telephones to Building Equipment Rents, move \$375 from Telephones to Training and Education, move \$1,508 from Telephones to Auto Supplies, move \$1,066 from Telephones to Postage, move \$2,435 from Taxes and Fees to Erroneous Payment and move \$3,647 from Sales and Wages to Insurance Deductibles. A motion was made by Marty Bartz, seconded by Bernard Kazienko and passed to approve the revisions.

A request from the Extension Service to move \$300 from Postage to Telephones, move \$172. From Postage to Materials & Supplies, move \$817. From

Capital Outlay to Telephones, move \$125. From Legal Publications to Auto Supplies, move \$300. From Publications to Food, move \$375. From Legal Publications to Materials & Supplies, move \$2,915. From Capital Outlay to Buildings and Equipment, move \$44. From Travel to Contractual Services, move \$1,145 from Buildings to Materials and Supplies, move \$1,584. From Travel to Refunds/Reimbursements and move \$101. from Travel to Bank Charges. A motion was made by Marty Bartz, seconded by Norma Tarr, and unanimously passed to approve the revisions.

Two separate letters from Arcadis, on behalf of Beazer East, Inc. who are providing notification to the Hooverson heights VFD and the Ambulance Service that they will be doing building demolition and earth moving activities at and near 455 and 459 Rockdale Road in Follansbee. Commissioner Kazienko indicated that Sheriff Ferguson and he met with them and discussed this issue.

A copy of the Brooke County Park and Recreation Commission minutes of their June 13, 2011, May 2, 2011, May 9, 2011 meeting and income expense reports were received.

A copy of the Hammond Public Service District minutes of their May 24, 2011 was received.

A copy of the BHJ Weekly Report for June 19, 2011 through June 25, 2011 was received.

A notice from the County Commissioners' Association that the meeting for Commissioners' is scheduled for August 7<sup>th</sup> through August 8<sup>th</sup> in Morgantown.

Ane-mail from The Federation for American Coal, Energy and Security (FACES) who are an alliance of people who are joining forces to educate lawyers about the importance of coal. They ask for a Resolution to be adopted. Marty Bartz made a motion, seconded by Norma Tarr, and unanimously passed to approve the Resolution. Commissioner Kazienko supported our resolution, however; indicated that he does not support mountain top mining.

Budget Revisions from the County Clerk's Office Elections to move \$131. From Salary and Wages to Retirement, move \$162, from Salary and Wages to Capital Outlay/Equipment, move \$40. From Salary and Wages to Food and Drugs and move \$125. From Salary and Wages to Auto Supplies. A motion was made by Marty Bartz, seconded by Norma Tarr, and unanimously passed to approve the revisions.

Budget Revisions from the County Clerk's Office to move \$1,103 to Maintenance Repair Buildings, move \$740 to Legal Publications, move \$10.00 to Unemployment Compensation move \$3365. To Contractual Services, move \$4,358 to Materials & Supplies and move \$19,597 to Computer Indexing all from Capital Outlay Equipment. A motion was made by Marty Bartz, seconded by Norma Tarr, and unanimously passed to approve the revisions.

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The above correspondence was ordered filed in the County Clerk's Office.

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The Commission received a request to appoint Carol Churchman to the Library Board. The term of Dolores Antigo expires on June 30, 2011 and she did not wish to be reappointed. The Commission had let the public know several weeks ago that there would be a vacancy, however; no one else has applied for the position. A motion was made by Marty Bartz, seconded by Norma Tarr, and unanimously passed to appoint Carol Churchman to the Board. She will be sent a notice of the appointment.

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George Lewis, Mayor of the Village of Beech Bottom was present to invite the Commission to their annual picnic on Saturday. He also indicated that the sewer line behind the church was abandoned and has developed a sink hole and the culvert has been washed away. He discussed this issue with Delegate Givens and Delegate Ennis who are trying to securing \$22,500 along with the Governor for \$22,500. He indicated that he is asking for the Commission to see if the county can provide any financial assistance. Mayor Lewis indicated that this is an emergency project, therefore; it does not have to be put out for bid. The Commission felt a more detailed and itemized

information was needed, however; indicated that we will look at our financials after the fiscal year ends.

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Becky Harlan of the Solid Waste Authority was present to update the Commission on the grant application she has prepared for the commission and Solid Waste Authority for submission. She has everything ready except the price quote for the concrete pad and a copy of our financial statement. She indicated that depending on the quote for the concrete she may have to adjust another line item. After discussing the application a motion was made by Marty Bartz, seconded by Norma Tarr, and unanimously passed to authorize Commissioner Kazienko, as President to sign the application when it is finished.

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Wayne Buxton was present and let the Commission know that he will be attending Pet Smart this weekend.

Donna DeJaro, Interim Shelter Director was present and let the commission know that the atrium room is open, the washer and dryer have been purchased and the surgical room has been cleaned. She also reported that there is a dog that needs to be euthanized and wanted to know the committee members. Commissioner Kazienko indicated that Wayne Buxton is on the committee and Commissioner Tarr. Commissioner Bartz indicated that they need to coordinate between the two entities where there are no surprises. Commissioner Kazienko indicated that they should call the Commission and let us know what they are doing.

Commissioner Bartz asked about the report for the shelter and felt it needed to cover all the information on the animals, not just their name.

Commissioner Tarr asked that if there are long items that need to be covered if Donna DeJaro could come a little early to the meeting and discuss these before the regular meeting so that they know about it before the regular meeting and it would not take as much time.

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Bob Fowler, EMA Director was present and updated the commission on the scrap being taken from the new shelter, they will be cleaning up the brush at the shelter and working on the landscaping. He is having Dr. Brown of BHJ look at the road tomorrow.

He asked if the commission would direct a letter to the SWA asking if he can use their equipment at the shelter.

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The Commission will send a letter to Judge Mazzone congratulating him on his appointment as Judge of the Year.

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A motion was made by Marty Bartz, seconded by Norma Tarr, and unanimously passed to submit a grant to the WV Development Office for \$5,000 on behalf of Brooke Hills Park.

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Commissioner Kazienko received a letter from BHJ asking the Commission to provide a priority list of projects. He felt the relocation of the Magistrate Office and Housing of the Court should be a priority.

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There will be no meeting next week, June 28, 2011.

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Invoices and vouchers were approved, and the following checks were ordered written:

General County Fund - Check Nos. 6963 through 7004 for \$54,488.18  
Check No. 6677 Void for \$150.

Ambulance Fund - Check No. 1201 through 1209 for \$7,480.08  
Ambulance Fund II - Check Nos. 462 through 467 for \$3,134.13  
State Government Grants - Check Nos. 582 through 585 for \$18,585.54  
Dog Fund - Check Nos. 580 through 581 for \$1,620.95

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No further business to come before the commission a motion was made by Norma Tarr, seconded by Marty Bartz, and unanimously passed to adjourn.

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Bernard L. Kazienko, President

Teste:

Sylvia J. Benzo, County Clerk