

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY JULY 5, 2011

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The County Commission of Brooke County, West Virginia, met in regular adjourned session this 5th day of July, 2011 at 4:00 p.m. at the Courthouse.

Present: Bernard L. Kazienko, President
Norma Tarr, Commissioner
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Norma Tarr, seconded by Bernard Kazienko, and unanimously passed to approve the minutes of the June 28, 2011 meeting.

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This being the first regular meeting of the month of July, 2011, fiduciary matters were presented to the Commission and if no objections are filed the meeting will be closed along with our regular meeting.

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A copy of the following correspondence was given to each of the Commissioners for their review:

A notice from the WV Association of counties that effective July 1, 2011 through December 31, 2011 the IRS mileage will be 55.5cents per mile.

An invitation from the City of Follansbee to be their guest to celebrate in the Follansbee Community Days by participating in the parade on Saturday July 9th at 1:00 p.m.

A copy of a letter sent to Chief Larry Palmer advising that Bethany Police Department is not in compliance in submitting required criminal report data to the State Uniform Crime Reporting Program.

A letter from Vickey D. Gallagher, 850 Donegal Drive West, Follansbee asking to be reappointed for another term on the Museum Board. The Commission will wait two weeks to allow others that may be interested in serving on this board a chance to submit their resume.

A request from Sheriff Ferguson to hire Frank Lucero to work on the 911 Addressing Project as a Contractual Employee. Sheriff Ferguson indicated that he will be working twenty hours per week to produce signs for the addressing project. Mr. Lucero is a Graphic Arts teacher at Brooke High School and is very knowledgeable on this project. Commissioner Kazienko asked if all the necessary rules had been followed concerning the advertising and Sheriff Ferguson indicated that they have been. A motion was made by Norma Tarr, seconded by Bernard Kazienko and passed to approve the hiring.

A copy of the BHJ Weekly Report for June 26, 2011 through July 2, 2011 was received and for July 3, 2011 through July 9, 2011 was received.

A letter from Sheriff Ferguson letting us know that effective July 16, 2011, Cherie J. Brown will start in the 911 Office as a full-time dispatcher at the rate of \$9.31 per hour. A motion was made by Norma Tarr, seconded by Bernard Kazienko and passed to approve the hiring.

A copy of the the Route 2/Interstate 68 Authority minutes of their May 23, 2011 meeting.

A letter from the Division of Criminal Justice Services letting us know that Governor Tomblin has requested our presence at a grant award ceremony to be held at the Culture Center Great Hall on Tuesday, July 12, 2011 at 2:30 p.m. to receive the letter of award on our behalf.

A copy of our renewal notification from Vision Benefits of America for September 1, 2011 through August 31, 2013 which needs signed. The Commission will wait until all three commissioners have a chance to review the package.

A request from Sheriff Ferguson to approve the newly assigned roads in the Buffalo District. There are a total of fifty-six (56) roads for the 911 Addressing Project. (Attached copies of roads) The Commission will wait until they have a chance to review these roads before they approve them.

A letter from Alicia Cassels letting us know that she will be leaving her position as WVU Extension Agent, effective July 5, 2011.

A letter from Paul Mattox of the Division of Highways letting us know they have approved our request for a no-cost time extension for the completion of the Wellsburg Tollgate House Project. Norma Tarr made a motion seconded by Bernard Kazienko and passed to authorize Commissioner Kazienko to sign the forms.

A letter from Mayor McKenzie of Wheeling asking the Commission to send letters to our representatives opposing the proposed Congressional Redistricting. The Commission will review this request before making a decision.

A check in the amount of \$5,972.96 as reimbursement for the PRO Grant.

A request from the State Auditor's Office requesting information on our grants for fiscal year ending June 30, 2011. If money has been sent for in this fiscal year but not yet received please notify the County Clerk. Sylvia Benzo, County Clerk asked the department heads to make sure they have given her department copies of all grants.

An e-mail from John Frankovitch attaching our proposed renewal for Workers Compensation rates which have increased by \$1,222. Norma Tarr made a motion seconded by Bernard Kazienko and passed to accept the renewal.

A letter from Donna DeJaro, Interim Shelter Director recommending the hiring of Dan Speers. Norma Tarr made a motion seconded by Bernard Kazienko and passed to approve the hiring of Mr. Speers as a part-time employee.

The above correspondence was ordered filed in the County Clerk's Office.

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Ruby Greathouse was present and let the Commission know that there are four positions on the Museum Board that are due for reappointment.

Ms. Greathouse also indicated that the trail has not received reimbursement for two billings, one for All American Construction and one for Bill Henthorn. The Commission will check on this for her.

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Jeff Hensler of the Building Commission was present and indicated they had a meeting, however; made a decision that their next meeting will not be until October unless there is an emergency. They are also waiting on a replacement for the term of John Casinelli whose term expired in May.

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Wayne Buxton of the BCAA was present and let the Commission know that they will be going to Pet Smart this week.

Donna DeJaro, Interim Shelter Director presented to the Commission several reports generated from the computer at the shelter.

Ms. DeJaro also had the combination to the safe changed.

The Commission will meet with Ms. DeJaro in executive session on an employee issue.

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Kevin Beynon of the Weirton Transit Authority was present to see if the Commission had given any consideration of his request for an additional \$5,000 for the Authority. Commissioner Kazienko indicated that the Commission has already provided \$5,000 for other means to the Authority,

however; he indicated that he has a hard time on the additional funding request as the riders on the transit do not support the additional money being requested. There were only a few riders that used the bus service during the trial and he felt this did not merit usage or justify the additional money. Commissioner Tarr felt she could also not support the additional funding. The Commission felt that the Authority does a good job in promoting the project, however; the project did not take off. After discussing the request a motion was made by Norma Tarr, seconded by Bernard Kazienko and passed not to approve the request for an additional \$5,000.

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Bob Sadler was present and gave a report on the emergency tie-in for water with the City of Wellsburg and indicated that Wellsburg voted not to contribute \$2,750 toward the project. He has sent a letter to Chesapeake asking if they would be willing to contribute, however; has not received a response from them. He indicated that he talked to Governor Tomblin about the project and the Governor does support it. After discussing the issue the Commission indicated that they would be willing to go to the City of Wellsburg to discuss the matter. The Commission felt they could show the benefits of this project to Wellsburg.

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George Lewis, Mayor of Beech Bottom was present to see if the Commission had made any decision on his request for funding to help with a collapsed sewer line in the Beech Bottom area. He provided the Commission with three quotes from contractors for the project. Commissioner Kazienko felt the project should be engineered and also wanted to know what happens if we fix this 250 feet and it blocks from another end. After discussing this issue the Commission indicated that we do not have our fund balance and will review this when we get it.

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Commissioner Kazienko congratulated the City of Wellsburg on a fine job done with the Fourth of July festivities.

He also reported that there will be a meeting concerning Marcellus Shale tonight for anyone that may want to attend.

Commissioner Kazienko indicated that he met with the Prosecutor and building permits must be obtained for all projects in the county.

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Part-time Contracts were signed for Daniel Posey, and Deborah Aten.

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At about 5:00 p.m. the Commission entered into executive session with Donna DeJaro, Interim Shelter Director to discuss a personnel issue.

At about 5:15 p.m. the Commission reconvened their regular meeting.

The Commission asked that a letter be written to Jessica Clever of the Animal Shelter letting her know that she needs to follow the handbook when reporting off for work, providing a doctors excuse, etc.

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Steve Tennant had submitted a quote and asked the Commission to consider using \$2,027.25 which is left in the American Humane Pedigree Grant and \$732.82 left to reimburse the Brooke County Animal Advocates for expenses they have incurred. The Commission requested a detailed bill and indicated that we will have to check with the American Human Society on this grant to see if funds can be reimbursed.

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Invoices and vouchers were approved, and the following checks were ordered written:

General County Fund - Check Nos. 7017 through 7061 for \$65,398.37
Ambulance Fund - Check No. 1210 for \$62,146.38
E-911 Fund - Check Nos. 687 through 699 for \$56,440.52

Dog Fund - Check No. 586 for \$538.03
State Government Grants - Check No. 587 through 589 for \$4,765.25.
Federal Government Grants - Check No. 590 for \$2,038.00

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No further business to come before the commission a motion was made by Norma Tarr, seconded by Bernard Kazienko, and unanimously passed to adjourn.

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Bernard I. Kazienko, President

Teste:

Sylvia J. Benzo, County Clerk