

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF
BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, SEPTEMBER 27, 2011

The County Commission of Brooke County, West Virginia met
in regular
adjourned session this 27th day of September, 2011 at 4:00
p.m. at the
Courthouse

Present: Bernard L. Kazienko, President
Norma Tarr and Marty Bartz, Commissioners
Sylvia J. Benzo, County Clerk

The Commission held their preliminaries before the meeting
including a
prayer and pledge of allegiance.

Carol Donohue and members of the Community Outreach Program
were present
to ask the Commission to adopt a Proclamation declaring
September 27th as
breast cancer awareness day and the month of October as
breast cancer
awareness month. A motion was made by Norma Tarr, seconded
by Marty Bartz,
and unanimously passed to approve the Proclamation. The
Commission placed a
wreath in front of the courthouse in observance of breast
cancer awareness.

A motion was made by Norma Tarr, seconded by Marty Bartz,
and
unanimously passed to approve the minutes of the September
20, 2011 meeting.

A copy of the following correspondence was given to each of
the

Commissioners for their review:

An invitation from the Northern Panhandle Conservation
District to be
their guest at the Annual Legislative & Recognition Banquet
on October 12th at
6:30 p.m. at Generations Restaurant, Wheeling.

A letter from Change, Inc. enclosing a copy of the First
Time Homebuyer

Monthly report for August, 2011 was received.

A notice from the Division of Criminal Justice Services

letting us know
that funds in the amount of \$6,359 will be de-obligated
under the Court
Security Grant was received. Sheriff Ferguson was present
and indicated that
he talked with April Dickinson of the Criminal Justice
Division and there was
a mix-up on this grant. He indicated that the reports were
filed for this
project and Ms. Dickinson thought she sent an e-mail for
further information,
however; she did not send the e-mail, therefore; she is
allowing the
Sheriff's Office to submit further documentation, thus; the
money will not be
de-obligated. A copy of his letter to Ms. Dickinson will be
given to the
County Clerk's Office for the files.
A letter from West Virginia University who are conducting a
Local
Government Leadership Academy meeting on October 28th at
Canaan Valley Resort.
An invitation to attend a Grant Writing Workshop on October
14th at the
Charleston Civic Center at 9:00 a.m. was received.
A letter from the Town of Bethany was received inviting the
Commission
to attend the Open House of the Bethany Community Center on
October 8, 2011
at 10:00 a.m.
A copy of the minutes of the Hammond PSD minutes of August
17th and
August 31st were received.
A copy of a letter from DSS Corporation to Sheriff Ferguson
listing a
complete description of their contract with the Sheriff was
received. A copy
of this will be forwarded to SBM Electronics who had sent a
letter last week
expressing concerns about the Voice Logging Recorder System
not being bid out
since the cost was more than \$15,000. The letter from DSS
indicates that the
Sheriff did not have to put this out for bid because the
Sheriff acquired the
manufacturer directly for service and support for our PSAP,
did not spend

capital monies to do so, and DSS has a contract with the county for a five year service and support contract. Sheriff Ferguson was present and indicated that the Maintenance Agreement is separate and the project is a continuation of the system being upgraded.

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The Commission put out for bid an air-conditioning system for the courtroom. One bid was received from H. E. Neumann Company of Wheeling for \$29,500 which was turned over to Barb Zimmox of BHJ who will review it along with Commissioner Bartz. The funding will be received through the Energy Efficiency and Conservation Block Grant funded by the American Recovery and Reinvestment Act. The grant is to help reduce energy use in county government facilities. Each of the participating counties will receive about \$32,163.

John Frankovitch from Assure America was present and let the Commission know that the liability insurance for the county is due by October 1st. The Commission had moved the workers compensation from BrickStreet to Travelers last year with a cost savings and he let the Commission know that Travelers did not increase those costs, however; there is an increase of about 3.7% in the liability. After discussing the insurance a motion was made by Marty Bartz, seconded by Norma Tarr, and unanimously passed to authorize the signing of the new proposal.

Bob Fowler, EMA Director was present to ask the Commission to approve submitting the EMPG Grant which is due by Friday, however; he does not have all the paperwork done on it. He indicated that it is for about \$59,000. A motion was made by Marty Bartz, seconded by Norma Tarr, and

unanimously
passed to approve the request.

Ruby Greathouse was present to let the Commission know that trucks down at the kennels are crossing the trail at a rapid rate of speed. Sheriff Ferguson was present and thought there was a yield sign, however; he will go to the kennels and have a talk with them. The Commission also indicated that this is in the Village of Beech Bottom and we may have to check with them.

Steve Tennant presented pictures of runs that Taylor County uses for their dogs and indicated that Lori Baltich will be paying most of the costs for the fencing. They will be putting in two 10x50 foot fences along with pea gravel for the base. They will be working on other donors for the gravel, lumber, etc. Mr. Tennant indicated that she needs a receipt for the fuel so that she can get a tax right off for her business. Mr. Tennant also indicated that the back part of the shelter is like a swamp and feels that this area needs gravel put down. Mr. Tennant indicated that Lori Baltich is paying for the pit bull dog that is at Long Run Hospital and does a lot for the shelter. She takes pictures of the animals and helps put them on websites, bathes the animals, etc. He indicated that she would like a key to the shelter so that she can go in at her convenience. The Commission will discuss this with Donna DeJaro, Shelter Director. Mr. Tennant also discussed the issue of ringworm at the shelter in one of the dogs and talked with a Vet who did not think that all the animals had to be dipped. Ms. DeJaro was present and explained all the precautions they are taking and what they are doing on this issue. Ms. DeJaro indicated that

she talked to a Vet who told her to wait three to five days and she would like to see what the Vet says after that period. Mr. Tennant indicated that since the shelter has not been accepting animal's two people called him to help with stray dogs. The Commission thought we had talked to Hancock County for them to help, however; Ms. DeJaro indicated that they had called her on a vicious dog and indicated that they are full. Mrs. Buxton indicated that a plan needs to be put in place if we are full. Commissioner Tarr wanted to know if there are any plans to make improvements to the front of the animal shelter. Ms. DeJaro indicated that there has been discussion previously on landscaping, etc. The Commission also discussed having the sidewalks replaced. Commissioner Bartz indicated that he has someone doing a sign for the shelter and will ask Donna DeJaro to review it when it is done. The Commission also indicated that they felt the meeting last week with representatives from Brooke High was successful and a lot of positive feedback was received.

Ruby Greathouse was present and let the Commission know that since March Leonard DeWitt has not attended a Museum meeting, however; he did verbally resign. The Commission has not received anything in writing from him resigning from the board. The Commission asked that a letter be sent to him asking if it is his intention to resign and if we do not hear from him by October 11th we will take it he does not wish to continue to serve on the board.

Commissioner Kazienko reminded the Commission that October 5th is the

Annual BHJ Awards dinner and Joan Beck will be a recipient of an award.

Commissioner Tarr felt the County should absorb the costs of the dinner.

At about 5:10 p.m. the Commission entered into executive session with Bob Fowler.

At about 5:30 p.m. the Commission reconvened their regular meeting.

Invoices and vouchers were approved, and the following checks were ordered written:

General County Fund - Check Nos. 7488 through 7521 for \$52,411.77

E-911 Communications - Check Nos. 754 through 757 for \$921.19

Ambulance Service - Check Nos. 1274 through 1278 for \$63,664.07

Ambulance Fund II - Check Nos. 507 through 512 for \$3,856.90

Dog Fund - Check Nos. 625 through 626 for \$704.70

Federal Grant Funds - Check Nos. 627 & 628 for \$2,813.50

No further business to come before the Commission a motion was made by Marty Bartz, seconded by Norma Tarr, and unanimously passed to adjourn.

Bernard L. Kazienko, President

Teste:

Sylvia J. Benzo, County Clerk