

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, DECEMBER 4, 2018

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 4th day of December, 2018 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President
Stacey Wise, Commissioner
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Stacey Wise, seconded by Tim Ennis and unanimously passed to approve the minutes of the meeting held on November 27, 2018.

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This being the first regular meeting for the month of December, 2018 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

A memo from the Secretary of State's Office reminding business owners that there is an "Annual Report" that is required to be filed and reminding those that are delinquent in filing that they can still file it.

A copy of the Hammond Public Service District minutes of their November 14, 2018 minutes was received.

A letter was received from the West Virginia Development Office congratulating us on our Land and Water Conservation Grant for \$100,000 for construction of a spray pad addition to Brooke Hills Park which needs signed and a Resolution adopted. Jeff VanCamp from the Park Board was present and explained that the grant is for a splash pad for the pool. He stated that the Park will be paying the matching of funds for the grant. Commissioner Ennis stated that this will enhance recreational activity for the pool. Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to adopt a Resolution in support of the grant and accepting the terms and conditions for the grant.

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The Commission had received information from Advanced Communications Company concerning the telephone contracts for the Magistrate and Probation Offices letting us know that the one-year warranty on our telephone equipment has expired and offering us a maintenance service agreement. Sheriff Palmer felt we should take care of the system in the buildings we own. The Commission indicated that we have not received any agreement for the courthouse yet but will make contact and discuss this further.

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Norman Schwertfeger, Extension Agent was present discussed the Volunteer Recognition Program with the Commission and indicated the goal was to recognize volunteers and at the same time increase volunteerism. He discussed ways we can step up this program including spotlighting some organizations and indicate what types of programs are available that may need volunteers.

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Sheriff Palmer announced that on December 18, 2018 there will be a 911 Advisory Board meeting at 11:00 a.m.

He will also be meeting with the volunteer fire departments in December on a few issues.

Jerry Narigon was present and stated that there are ten fire departments in the county and not all agree on anything. He discussed the radio system and felt it was deteriorating more and more. He indicated that they do not have back-up if there is a problem that requires the Sheriff's Department. Sheriff Palmer thought we had a fiber optic line and felt there was an issue with the Frontier line. The Commission is continuing working with the Sheriff and staff on this issue.

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Butch Rotellini was present and let the Commission know that whoever the school has directing traffic at Cross Creek needs to have better lighting on him as he cannot be seen. He came through Cross Creek when it was raining and the man could not be seen. There was discussion to contact BHJ to see if a traffic study could be done.

Mr. Rotellini also let the Commission know that coming through Follansbee at the old Eagles the road is like a washboard and wanted to know if the State requires an inspector to be on the job. Sheriff Palmer thought an inspector is required.

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The Commission introduced Taryn Linder who has replaced Warren Scott, Reporter for the Herald Star Newspaper.

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Ruby Greathouse of the Pioneer Trail was present and let the Commission know that the Trail is closed from Wellsburg to Beech Bottom but emergency vehicles can use it.

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Commissioner Wise stated that there are four openings on the Brooke County Parks & Recreation Commission Board with three previous board members wishing to be reappointed, Jill Nixon, Luke Diserio and Walter Ferguson. Joe Mullenbach chose not to be reappointed. Commissioner Wise stated that the Commission had reviewed two old applications, one from Susan Phillips and one from Chatham Neely. Ms. Phillips indicated she would step back at this time if someone else wanted the position and Mr. Neely indicated his continued interest. There was one new application from Tim Hooper. Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to reappoint Jill Nixon, Luke Diserio and Walter Ferguson and to appoint Chatham Neely to the Brooke County Parks and Recreation Commission Board. The Commission thanked the other applicants and will keep them on file.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. 21905 through 21924 for \$12,210.87
Payroll withholding - Check Nos. 21925 through 21928 for \$110,315.69
ACH - \$52,324.84
E-911 - Check Nos. 2061 through 2063 for \$2,364.53
Ambulance Fund - Check Nos. 4036 through 4042 for \$86,379.92
Dog Fund - Check Nos. 1376 through 1379 for \$7,459.26
Shelter Levy - Check Nos. 779 through 782 for \$5,441.69
Valuation Fund - Check Nos. 1340 through 1341 for \$13,179.40

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No further business to come before the Commission a motion was made by Stacey Wise, seconded by Tim Ennis and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, Clerk