

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSISON OF BROOKE COUNTY,  
WEST VIRGINIA, HELD THURSDAY, FEBRUARY 1, 2018

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 1st day of February, 2018 at 10:30 a.m. at the Brooke County Courthouse.

Present: Tim Ennis, President  
Jim Andreozzi and Stacey Wise, Commissioners  
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to approve the minutes of the meeting held on January 23, 2018.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

A letter was received from Donna DeJaro, Animal Shelter Director requesting to hire Katelyn White as a part-time on call employee at the Shelter. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the request.

A letter was received from the State Tax Department letting the Commission know that \$28,055 is needed for the Statewide Computer Network, Account #408 when preparing the budget for next fiscal year.

A letter was received from Fred McDonald requesting a letter of support from the Commission to include with their Community Corrections Grant application and County Agreement concerning membership of the Community Criminal Justice Board. Jim Andreozzi made a motion, seconded by Stacey wise and unanimously passed to write a letter of support.

A release was received from Change, Inc. for the First Time Homebuyer Program releasing Rachael E. Sperlazza under this program. Stacey wise made a motion, seconded by Jim Andreozzi and unanimously passed to approve the signing of the release.

A letter was received from the Secretary of State's Office updating us on success and accomplishments of the office for 2017.

A letter was received from the State Tax Department letting us know that the budget for 2018-19 is due between March 7 and March 28, 2018.

An e-mail was received from Norman Schwertfeger, Extension Agent letting us know that Larry Swanson would like to apply to be a board member for the Economic Development Authority and asking questions about board members. The Clerk will research to see if she can find the correct list for board members. Commissioner Ennis will contact him tomorrow.

A letter from the State Tax Department letting us know that the Property Valuation Training & Procedures met on January 18, 2018 to review the Assessor's Valuation Fund budget and providing us with a copy of the approved budget.

A letter was received from Joe Barki, Prosecutor increasing the pay for John Kyle, Assistant Prosecuting Attorney from January 31, 2018 through April 15, 2018 and after that date it will be reduced back to his current salary. Mr. Kyle will be covering the cases for Ryan Weld who will be at the legislature for the next few months.

A copy of the minutes of the Washington Pike Public Service District was received.

An e-mail from Sheriff Palmer letting us know that Katie Hukill will be resigning on January 31, 2018 from the E-911 Center. A copy of her letter of resignation was received too.

The above correspondence was ordered filed in the County Clerk's Office.

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The Commission asked that a letter be sent to the department heads advising that as soon as possible to submit a copy of their budget for next year.

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Barb Zimnox of BHJ had requested the Commission adopt a Resolution adopting the Brooke Hancock Multi-Jurisdictional Hazard Mitigation Plan which will enable the County to be able to apply for hazard mitigation funding in a disaster. A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the resolution. A copy will be sent to BHJ.

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Sheriff Palmer gave an update to the Commission one of which was he has submitted paperwork for the past months on his grant. Also, he is working with Tri-State for an itemized list so that he can submit for reimbursement for the security grant.

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Commissioner Wise reported that she was in Charleston and met with our legislators and felt they had good talks and the meetings were productive. Commissioner Ennis stated that they heard from the Governor, Speaker of the House department, Senate President, Senators Manchin and Capito and Congressman Jenkins. One item discussed was the Constitutional Amendment on the tax assessments to equipment and the fact that if this is abolished it would have a major financial impact on our county. The legislators indicated a guarantee that they would be making the counties whole if this does pass and are working on the details. The Commission is for economic development and job creation but want to make sure the money is not in jeopardy to have these in our county.

Another issue of concern was the deplorable condition of several of our roads in our area. The Commission will be making contact with our DOH as they want to make sure everything is in order with the road leading to the new school which will be open next year near Brooke High School.

Commissioner Wise stated that they also discussed the volunteer fire fighters and the number of hours they volunteer. Sheriff Palmer stated that RESA recently cut the training in our area.

Commissioner Ennis stated that most counties are similar to ours with the problems they all encounter. The Commission will return to Charleston in a few weeks for the annual officials meeting.

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An e-mail was received from Bob Fowler, Ambulance Director requesting to hire Jerry Narigon as a part-time employee of the EMS at a rate of \$10.25 per hour. A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the request.

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Sheriff Palmer wanted to know if there had been any further discussion concerning the E-911 renovations and a decision on the bids. The Commission stated there had been nothing further as of today. He did not know how long the bids would hold.

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A "Request For Revision to Approved Budget" for \$10,267 of which \$6,456 is for Special Patrol/Security Systems and \$3,811 for Federal Grants. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the revision which will be sent to the State Auditor's Office.

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Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholding - ACH - \$21,006.38  
Payroll - Check Nos. 20257 through 20268 for \$113,774.67  
General County Fund - Check No. 20228 for \$219.33  
General County Fund - Check Nos. 20229 through 20256 for \$60,354.17  
Dog Fund - Check Nos. 1303 through 1304 for \$1,376.84  
Coal Severance Fund - Check No. 172 for \$799.98  
E-911 Communications - Check Nos. 1894 through 1897 for \$3,180.74  
Ambulance Service - Check Nos. 3652 through 3672 for \$108,830.37  
Shelter Levy Fund - Check No. 614 for \$206.80  
Shelter Levy Fund - Check Nos. 615 through 617 for \$8,546.81  
Valuation Fund - Check Nos. 1240 through 1241 for \$121.21

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Timothy R. Ennis, President

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Sylvia J. Benzo, Clerk