

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, MARCH 27, 2018

-0-

The County Commission of Brooke County, West Virginia met in regular adjourned session this 27th day of March, 2018 at 10:30 a.m. at the Courthouse.

-0-

Present: Tim Ennis, President  
Jim Andreozzi and Stacey Wise, Commissioners  
Sylvia J. Benzo, County Clerk

-0-

The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance. Reverend Cummings from Wheeling offered the prayer along with his wife Leticia.

-0-

A copy of the following correspondence was given to each of the Commissioners:

A notice was received from the West Virginia DEP letting us know that Recycling Grants are available for up to \$150,000 and must be submitted by July 1, 2018. A copy will be sent to the Solid Waste Authority.

A notice was received from the West Virginia DEP letting us know that Electronic Devices Recycling Grants are available for up to \$40,000 and must be submitted by August 31, 2018. A copy will be sent to the Solid Waste Authority.

A letter was received from the City of Wellsburg letting us know that they enacted Article 1730, titled "Registration and Inspection of Rental Housing Units" which requires once a rental unit becomes vacant it must be inspected and acquire a Certificate of Use and Occupancy.

A Memorandum was received from the West Virginia Development Office letting us know that any Land and Water Conservation Fund (assisted park facility) must to an Annual Self-Inspection Report and send to them. A copy was sent to Brooke Hills Park.

A letter was received from the State Tax Department letting us know that anyone that has submitted their tax appeal to the Commission, no later than February 20, 2018 has a right to have their appeal heard. The State has scheduled our day for October 10, 2018 at 10:00 a.m.

A copy of a letter that was sent to Joseph Barki, Prosecutor was received from the State Auditor's Office letting us know that a copy of the audit report for the fiscal year which ended June 3, 2017 is available for the Brooke County Board of Education.

The above correspondence was ordered filed in the County Clerk's Office.

-0-

Reverend Cummings reported that there is available to Brooke County residents an Easter food basket give away. They supply between 400 to 500 residents that may need help with Easter clothes for the children, food, school supplies and a lot more. The Commission thanked him for all his help. Commissioner Ennis had attended a service Reverend Cummings performed at Brooke High and felt it was one of the best he had heard.

-0-

Sharon Kesselring, Executive Director for the American Red Cross of Northwest West Virginia was present to update the Commission on events with the Red Cross. She presented a copy of the Mission statement for the American Red Cross which prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. She services seventeen counties in her region. The Red Cross continues to work with our wounded and disable veterans, military spouses and

their children around the world. Ms. Kesselring explained that every eight minutes they respond to a disaster and in those eight minutes it takes to brew a pot of coffee, they are giving coffee to a family whose home just caught fire, in the eight minutes it takes to take a shower they are giving hygiene kits to people whose town was destroyed by a tornado, in the time it takes to fill our gas tank, they are filling a response vehicle with clean-up kits for hurricane survivors and in the time it takes to eat a sandwich, they are serving meals in a community that was flooded. She also encouraged everyone to make a safe escape plan in case your house catches fire as that is all the time you might have to safely escape a burning home. They have assisted more than three hundred (300) families impacted by a disaster in Northwest, West Virginia, installed more than 2,000 free smoke alarms, educated 3,200 students through the Pillowcase Project, enrolled about 5,000 people in health and safety courses and collected over 7,000 units of lifesaving blood for our region. Ms. Kesselring encouraged more people to sign up as volunteers as in order to provide assistance in a disaster, volunteers must be trained. She had each Commissioner fill out a paper about why they support the American Red Cross and took their picture which she asked be posted on our bulleting board. The Commission thanked her for providing this information and for their service to the county. A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to adopt a resolution declaring March, 2018 as American Red Cross month.

-0-

Sheriff Palmer was present and thanked Wellsburg and Beech Bottom for contributing to the new finger printing machine to help defray our costs.

Deputy Pizer was present and indicated that the new telephone system which has recently been installed has a few glitches and they are working with Advanced Communications. The Commission thanked him for all his hard work on the installation. Commissioner Ennis stated that the old system with World Radio can no longer obtain parts for our phones and a new system was necessary.

Commissioner Wise thanked the Health Department for the donation of a television for conferencing as they have already used it.

Commissioner Andreozzi updated those present on the Three Springs Drive area and the Beech Bottom Industrial plant. The BDC was able to obtain two different grants through the help of Congressman McKinley to make improvements to those areas to help with clean-up, etc. Some of the programs with the state had their funding cut but Congressman McKinley was able to promote funding for Brownfield site clean-up. Senator Capito was able to help secure a 2.4-million-dollar loan to help with the Beech Bottom facility. Commissioner Andreozzi explained that there are restrictions for the Beech Bottom facility because of the flooring and leaking roof and this loan will help make those improvements. Commissioner Ennis thanked Commissioner Andreozzi for all his hard work with the Economic Development Authority. Commissioner Andreozzi felt the business climate was confusing by we will continue to move forward in Brooke County.

-0-

Deputy Pizer was present and let those present know that all area churches will be pitching in to help feed those in need for an Easter dinner at the Wellsburg Methodist Church from 1:00 p.m. to 6:00 p.m. on Sunday.

-0-

Commissioner Ennis stated that the Commission met with the Judges, Magistrate Clerks, office heads and elected officials recently concerning review and changes to the security for the courthouse. The Commission thanked Sheriff Palmer for drafting a new plan of rules and procedures for our security. After a brief discussion Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to adopt the new Courthouse Security and Court Bailiff Division rules and regulations. One of the major changes to the new rules is that everyone must go through the detector including all employees, unless otherwise directed by an Administrative order or directed by law. This new process begins on Monday, April 2, 2018.

-0-

Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. through for \$  
Payroll withholding - Check Nos. 19269 through 19281 for \$9,213.14  
ACH - 2  
E-911 - Check Nos. 1790 through 1796 for \$1,398.16  
Ambulance Fund - Check Nos. 3440 through 3444 for \$3,024.45  
Excess Levy - Check No. 19308 for \$287.96  
Valuation Fund - Check Nos. 1184 through 1185 for \$322.62

-0-

No further business to come before the Commission a motion was made by  
Jim Andreozzi, seconded by Stacey Wise and unanimously passed to adjourn.

-0-

Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, Clerk