

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, APRIL 16, 2019

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 16th day of April, 2019 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President  
Stacey Wise and Andrew J. Thomas, Commissioners  
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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Sheriff Palmer recognized Susan Malson an employee of the Tax Office who is retiring at the end of April, 2019. Maureen Williams presented her with a plaque for her twenty (20) years of service. The Commission congratulated her for her service.

Sheriff Palmer also recognized his new Chief Deputy Sheriff, Matthew Scott Adams.

Sheriff Palmer let the Commission know that the next E-911 Advisory meeting will be April 23, 2019 at 6:00 p.m. at the Courthouse.

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A copy of the following correspondence was ordered filed in the County Clerk's Office:

An informational letter was received from the Secretary of State's Office letting us know that they are committed to protecting the election process in West Virginia on cybersecurity issues. They have a cyber expert on staff.

An invitation from the National American Defenders of Bataan and Corregidor Museum, Education and Research Center to attend "A Day of Remembrance" on May 4, 2019 at the Brooke County Library at 10:15 am. Lunch provided but RSVP required by May 1, 2019.

A letter was received from Paul-Henri Chevalier, President of Jupiter Aluminum thanking the Commission and others for the warm welcome at the event in the Beech Bottom Church and updating the Commission on their business.

A copy of a letter the State Auditor sent to the Prosecutor and Board of Education letting us know that the BOE audit for Fiscal year ending June 30, 2018 is available on their web-site.

A copy of the Service Agreement which needs signed from Advanced Communications Company for our telephone systems at the Courthouse, Magistrate and Probation Offices was received in the amount of \$1,400 to cover equipment at all three locations beginning January 1, 2019 through January 1, 2020. A motion was made by Stacey Wise, seconded by Andrew Thomas and unanimously passed to approve the contract.

A letter was received from Donna DeJaro, Animal Shelter Director asking us to remove the name of John Bassett, Jr. from payroll. A copy will be given the payroll department.

A letter was received from Governor Justice letting us know our application in the amount of \$125,000 was approved from the Community Development Block Grant Fund for the Brooke/Hancock Regional Broadband Plan. Mike Paprocki, Mark Henne and Adrienne Ward of Brooke Hancock Metropolitan Planning Commission were present to thank the Commission for being the sponsor in submitting the grant application. Mr. Paprocki thanked the Commission for their participation in partnering with Hancock County to apply for Community Development Block Grant funding, for broadband issues. The

Commission received a letter from the Governor letting us know that we have been approved to receive the grant, however; the Development Office reserves the right to withdraw the funds if the project does not proceed on schedule. He stated that Ohio County and Marshall County have also received a grant. Mr. Paprocki stated that it is a planning project and to let them know where there are deficiencies. He knows there are forms that need completed and they have to abide by the FCC rules. He stated the project was not a success in the State of Ohio.

Commissioner Wise thanked Mark Henne of BHJ for all his hard work in putting the broadband grant application together and for BHJ who will be administering it. Mr. Henne was presented and stated it is a team effort and a challenging one.

**Budget revisions:**

A motion was made by Andrew Thomas, seconded by Stacey Wise and unanimously passed to approve a budget revision in Federal Grants - Move \$20,163.00 into proper line items.

The above correspondence was ordered filed in the County Clerk's Office.

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A motion was made by Stacey Wise, seconded by Andrew Thomas and unanimously passed to set the following levy rates for Fiscal Year 2019-2020:  
General County Fund - Class I - 13.90 cents per \$100 of assessed value  
Class II - 27.80  
Class III - 55.60  
Class IV - 55.60

Ambulance Excess Levy - Class I - 2.97 cents per \$100 of assessed value  
Class II - 5.94  
Class III - 11.88  
Class IV - 11.99

Animal Shelter Levy - Class I - 1.20 cents per \$100 of assessed value  
Class II - 2.40  
Class III - 4.80  
Class IV - 4.80

Fire Department Levy - Class I - 1.38 cents per \$100 of assessed value  
Class II - 2.76  
Class III - 5.52  
Class IV - 5.52

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A motion was made by Andrew Thomas, seconded by Stacey Wise and unanimously passed to adopt a resolution declaring April, 2019 as Child Abuse Prevention Month.

Rhonda Stubbs of a "A Child's Place CASA" was present and thanked the Commission for the resolution. She reported that CASA has helped one hundred forty-eight (148) children this year with twenty-eight (28) being from Brooke County. She passed out bags with information about the CASA Program to those in attendance.

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Commissioner Ennis recognized our E-911 Operators and declared April 14 through April 20, 2019 as National Public Safety Telecommunicators Week. The Commission is in support of our employees as they are the first and most critical contact our citizens have with emergency services.

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Wayne Buxton reported that the new cottages at Brooke Hills Park are being rented and everything is progressing nicely at the Park.

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Bernie Hart was present and stated that a few weeks ago her neighbor threatened her for filming young children that were riding dirt bikes on the road. She felt that the children needed to have a driver's license and insurance and not ride in the middle of the road.

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Bob Sadler was present and let the Commission know that there is a power group that are taking donations for a Veterans' Memorial in Beech Bottom.

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Tim Hooper from the State Treasurer's Office was present and let those present know that the "Unclaimed Bulletin" has recently been put in the newspaper for those individuals that have property that has been to the State and is unclaimed.

He also reported that the Lion's Club is having a raffle coming up on April 27, 2019 at the Wellsburg Fire Hall.

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Larry Swanson of 120 Sunset Avenue, Wellsburg presented a letter and resume for the position of Brooke County Clerk to replace Sylvia J. Benzo, who is retiring.

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Ruby Greathouse reported that about twenty-six military uniforms have been donated to the Brooke County Museum. She reported that someone has made a donation to purchase mannequins to put the uniforms on hangers.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. 22616 through 22639 for \$45,840.61  
Payroll withholding - Check Nos. 22608 through 22615 for \$2,845.19  
ACH - \$725.70  
E-911 - Check Nos. 2128 through 2133 for \$4,415.28  
Home Confinement - Check No. 1404 for \$7,198.00  
Ambulance Fund - Check Nos. 4204 through 4216 for \$7,177.25  
Excess Levy - Check Nos. 22640 through 22649 for \$67,023.68  
Valuation Fund - Check Nos. 1389 through 1393 for \$2,203.22  
Business Development Fund - Check No. 166 for \$10,000

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No further business to come before the Commission a motion was made by Andrew Thomas, seconded by Stacey Wise and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, Clerk

